

Florida Commission on the Status of Women Commissioner Memorandum of Understanding



INTRODUCTION

Florida Commission on the Status of Women is a nonpartisan board, statutorily created in 1991, consisting of 22 appointed members. Commissioners are volunteers and come from very diverse backgrounds and professions, and represent every geographic area of the state.

The Governor, Speaker of the House, President of the Senate, and the Attorney General each appoint four members and the Chief Financial Officer and Commissioner of Agriculture each appoint three members to a term of four years. Commissioners may serve no more than eight consecutive years. Commissioners serve until a replacement is appointed.

The Commission is administratively housed in the Office of the Attorney General. The Commission engages in numerous projects and events throughout Florida to bring awareness of issues affecting Florida's women and families, and to recognize women's accomplishments.

MISSION

The Florida Commission on the Status of Women recognizes and supports women of all ages to achieve their fullest potential.

MEETINGS

The full Commission meets in person once each quarter for 1 - 3 days to conduct business. Meetings are held in various locations throughout the state as selected annually by the Commission. The Commission also conducts the Florida Women's Hall of Fame Induction Ceremony in conjunction with the first quarter meeting and the Florida Legislative Session.

In addition, the Commission has established numerous working committees. Commissioners are expected to serve on at least two committees which generally meet monthly via telephone conference calls that last 30 - 60 minutes. Commissioners can expect to spend 6 - 8 hours a month on Commission work.

All meetings and conference calls are open to the public. Voting is required to occur during publicly noticed meetings.

ROLE OF THE COMMISSIONER

Commissioners are expected to attend all quarterly full commission meetings and committee conference calls. When it is necessary to miss a meeting, Commissioners are expected to give prior notice to the staff.

In addition, Commissioners are asked to:

- Stay informed on the diverse views, needs and concerns of Florida women.
- Speak on behalf of the Commission's programs in accordance with by-laws.
- Participate in programs or activities scheduled by the FCSW.
- Report to Appointing Authorities as appropriate.
- Serve as an advocate for women causes in your community and as a liaison with other local organizations that support women.
- Support the creations of partnerships and fundraising opportunities to benefit the Commission.
- Comply with all Laws of Florida including the Sunshine Law and Financial Disclosure requirements.

ADDITIONAL INFORMATION

Additional information can be found on the Commission's website www.fcsw.net or by contacting the Commission office at 850-414-3300.